

Customs Clearance Account Creation

Please note that all imported and exported cargo must go through customs clearance. This is a legal requirement to ensure that all goods comply with applicable regulations, duties, and taxes.

Without proper customs clearance, your shipment may be delayed, fined, or even seized at the port.

Customs clearance helps ensure the smooth and legal transport of your cargo across borders. We are happy to assist you with the required documentation and procedures to avoid any disruptions.

To register an account with our customs department, please provide the following mandatory documents:

- Company Registration Form (attached)
- Agreement for Direct Representation (attached)
- Declaration of Conformity (attached)
- Declaration Dual Use (attached)

Please note:

- All documents must be signed by a legal representative of the company.
- The Agreement for Fiscal Representation must also be signed by the importer. This is only required if the importer does not have a Belgium VAT number.

For imports via Belgium, we additionally require:

- The enclosed Import Instructions Form to be completed.

Invoice Details

Please confirm to whom we should invoice our costs by completing the enclosed Company Information Form.



Import instruction
(ENG) BE.docx



1. Company
registration.docx



4. Declaration Dual
Use .docx



3. Declaration of
conformity [EN] - V0'DIRECT REPRESENTA



2. AGREEMENT FOR



Fiscal
representation - Imp

Once all documents have been signed, please send the PDF copies to the following email addresses:

- BE.import@maersk.com
- mycustoms.be@lns.maersk.com
- csd.be@kghcustoms.com

We will inform you once the contract has been registered in our system.

If you have any further questions, please do not hesitate to contact your usual Maersk representative.

We trust this information is helpful.