

# **EARLY STACK PROCESS**

Step by Step Details for New Early Stack Process at Jakarta Port (For IA1/IA3/IA8 Services)

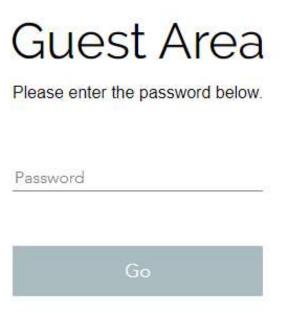
# 1. SUBMISSION PROCESS FOR CUSTOMER

Open Maersk Operations portal from below link:

https://maerskops.wixsite.com/website/early-stack

You required to enter password prior accessing the website. Please enter below as password or check the latest password from Customer Service Team.

Password: ESMaersk2021





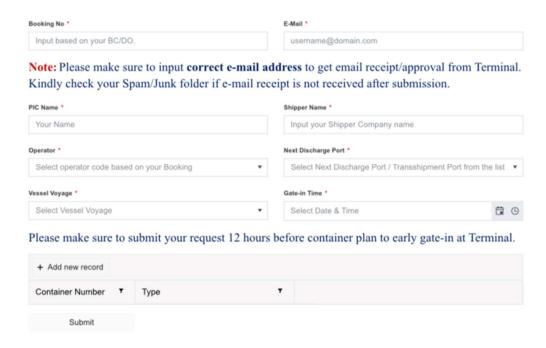
Once logged in, you will see below forms and submit details based on the booking. You may input multiple containers in the same booking number by clicking "Add new record".



# **EARLY STACK**

Kindly submit your Early Stack details through this form, your request will be directed for Terminal Planner approval directly.

This form currently only available for IA1/IA3/IA8 service at NPCT1, mainly for Maersk, Sealand, and Hamburg Sud customer. For shipper with BC/DO from other operator, please make sure with your booking partner it's allowed to submit the request directly to us.



Once all details submitted, you will see notification if your request is successfully submitted.

# EARLY STACK Kindly submit your Early Stack details through this form, your request will be directed for Terminal Planner approval directly. This form currently only available for IA1/IA3/IA8 service at NPCT1, mainly for Maersk, Sealand, and Hamburg Sud customer. For shipper with BC/DO from other operator, please make sure with your booking partner it's allowed to submit the request directly to us. Vour Early Stack request has been submitted successfully, you should receive e-mail receipt from our system shortly. Thanks! Booking No \* E-Mail \* Input based on your BC/DO. Note: Please make sure to input correct e-mail address to get email receipt/approval from Terminal. Kindly check your Spam/Junk folder if e-mail receipt is not received after submission. PIC Name \* Shipper Name \* Input your Shipper Company name Operator \* Next Discharge Port \* Select Next Discharge Port / Transshipment Port from the list. \* Select Next Discharge Port / Transshipment Port from the list. \*

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Kindly check your mail and make sure all details submitted has been recorded on email receipt:



### Dear Asti,

We have received your early stack request for below unit. Please wait while Terminal register and confirm your request.

Vessel: RIO CADIZ 134N Booking: 212608357 Gate In Time: 07-Oct/10:00

Container	Туре	POD	OPR
HASU4628774	45G1	MYTPP	MSK
TCKU6408264	45G1	MYTPP	MSK
TCKU6563255	45G1	MYTPP	MSK

During this time, please wait for Terminal Planner to review and register your request. This might take minutes or hours depends on request time and number of requests comes to Terminal at that time. Then once the process at Terminal is completed, you will receive another mail to advise whether your request is approved, rejected, or pending review.

# 2. E-MAIL NOTIFICATION TO CUSTOMER

### **APPROVAL**



Please proceed early stack for below container. All cost and risk incurred will be under customer.

Vessel: RIO CADIZ 134N Booking: 212608357 Gate In Time: 07-Oct/10:00

Container	Туре	POD	OPR
HASU4628774	45G1	MYTPP	MSK
TCKU6408264	45G1	MYTPP	MSK
TCKU6563255	45G1	MYTPP	MSK



# **REJECTION**



Vessel: RIO CADIZ 134N Booking: 212608357

Container	Туре	POD	OPR
HASU4628774	45G1	MYTPP	MSK
TCKU6408264	45G1	MYTPP	MSK
TCKU6563255	45G1	MYTPP	MSK

### **PENDING REVIEW**



### Dear Asti,

Regret, your early stack request to gate-in at 07-Oct/10:00 cannot be approved by Terminal. Kindly wait while Terminal reviewing the earliest time to gate-in.

Vessel: RIO CADIZ 134N Booking: 212608357

Container	Туре	POD	OPR
HASU4628774	45G1	МҮТРР	MSK
TCKU6408264	45G1	MYTPP	MSK
TCKU6563255	45G1	MYTPP	MSK

At this time, please wait for Terminal Planner reviewing the earliest time to gate-in that can be accommodated.



You will receive another mail to confirm your request for the earliest gate-in time which advised by Terminal Planner.



Dear Asti,

Please note that Terminal can approve the earliest time to gate-in at 10-Oct/22:00. All cost and risk incurred will be under customer.

Vessel: RIO CADIZ 134N Booking: 212608357

Container	Туре	POD	OPR
HASU4628774	45G1	МҮТРР	MSK
TCKU6408264	45G1	MYTPP	MSK
TCKU6563255	45G1	MYTPP	MSK